

## Job Posting: Health Writer

(1 Full-Time Position in Northampton, MA or Rockville, MD)

### This is us

CommunicateHealth is a mission-based consulting company that helps public and private sector organizations simplify health information. We design healthcare services, personal health tools, public health and emergency communications, and innovative interactive media. We employ a talented team of plain language writers, designers, developers, and usability specialists dedicated to creating health information and services that are attractive and easy to use. We're committed to making a difference in the world and in the lives of our employees. Check us out at [www.communicatehealth.com](http://www.communicatehealth.com).

### This is you

We're looking for a motivated writer with a strong interest in health communication and public health. As a writer, you love to develop material that is conversational, clear, and actionable. You enjoy working independently and collaboratively, have experience giving and receiving feedback, and have outstanding organizational skills and attention to detail.

### Responsibilities

- Support clients — including healthcare organizations and federal agencies — in developing culturally and linguistically appropriate health communication
- Research a variety of health- and wellness-related topics and identify the most relevant actions and recommendations for each priority audience
- Translate health jargon and complex concepts into plain language content
- Evaluate health content and provide strategic and specific recommendations to improve it
- Develop engaging and original content for a variety of channels including print, web, and mobile applications
- Assist the writing team with editing, reviewing, and proofreading for grammatical correctness and compliance with style guides, design requirements, and other client-prescribed guidance



## Qualifications

- 1 – 3 years of relevant experience or an advanced degree
- BA in Public Health, Health Science, English, or related field
- Strong writing skills and a knack for clear communication
- Some experience developing health education materials

## Preferred

- Familiar with federal plain language guidelines and best practices
- Experience developing materials for audiences with limited (health) literacy skills
- Experience working with graphic designers and web developers
- Experience with the process of user-centered design
- Solid working knowledge of common operating systems and software including iOS for Mac
- Comfortable with digital-based work, especially digital project management and collaboration tools and video conferencing

## How to apply

Please send a cover letter, resume, 2 writing samples, and 3 references to [admin@communicatehealth.com](mailto:admin@communicatehealth.com).

We offer highly competitive salaries and full benefits.

CommunicateHealth is committed to workplace diversity and providing equal employment opportunities for all qualified applicants and employees.

As federal contractors, we are required to ask applicants to submit a voluntary Demographics form, at [www.communicatehealth.com/company/contact/](http://www.communicatehealth.com/company/contact/). No personnel selections are made based on this information.

